# **PHOTO & VIDEO INSTRUCTIONS**



# **CELEBRATION VIDEOS**

Select entries will be shown during commencement.

SUPPORT SYSTEM PHOTO Example

Group photo of graduate with support system.



**CELEBRATORY PHOTO** 

Individual photo of graduate celebrating. Sign Option: Write one word to describe your feelings.

### **SUBMIT HERE**



**HOMETOWN PHOTO** 

Example

Photo of graduate outside or at local landmark. Military bases excluded due to DoD guidelines.



TASSEL TURNING VIDEO

Example

Requirement: Cap with tassel (full regalia optional)

- 1. Record vertically
- 2. Graduate only
- 3. Tassel starts on RIGHT SIDE
- 4. Hold phone in RIGHT HAND (or have someone else record)
- 5. Smile 3 seconds with left hand down
- 6. Raise LEFT HAND and move tassel from right to left
- 7. Lower hand
- 8. Smile and hold for 3 seconds



#### **HOODING VIDEO**

Example

Example

Requirement: Full regalia (cap, tassel, gown, hood)

- 1. Record vertically
- 2. At-home hooding\* for virtual doctorate & all masters
- 3. Graduate faces camera and smiles for 3 seconds
- 4. Hooder stands behind graduate and drapes hood over graduate's head (velvet faces up)
- 5. Smile and hold for 3 seconds

\*In-person doctorate candidates are hooded on stage. In-person master's candidates wear hood to the ceremony.

# PHOTOGRAPHY & VIDEOGRAPHY GUIDELINES

#### REQUIREMENTS

- · Due by registration deadline
- · Suitable for academic audience
- · Submit original photo (no screenshots)
- Military and non-military uniformed personnel: Check local agency/unit for uniform and insignia restrictions

Tips: Use natural lighting; opt for basic hair/makeup

#### **NOT PERMITTED**

- No trademarked logos or names (including on hats and shirts)
- · No Instagram filters, text, or graphics
- · Noncompliant submissions will be altered or rejected

# **GRADUATE SLIDE HEADSHOT**





- · Headshot of graduate only
- · Attire: Business casual or regalia
- · Background: Plain white or light-colored